

## Friends of Hazlehurst School

### Meeting – 18/01/2018

**Attendees:** - Mr Golding, Nicola Lever, Julie Ringer, Michael Wray, Kath Light Fillery, Sarah Carroll, Paula Webb, Lynn Gallagher, Hannah Aldridge and Laura Dawson.

**Apologies** – Corinne Birkett, Debbie Varney, Mrs Knowles and Mrs Power.

**Next meeting 8<sup>th</sup> February 2018.**

		Action by	Date
1.	<p><b><u>Welcome and apologies</u></b></p> <p>No agenda but suggestions of topics are; Christmas Fair, Tesco fundraising, sensory garden and general fundraising ideas.</p>		
2.	<p><b><u>Christmas Fair Debrief – raised £2,149.34 compared to 2016 £1,734.</u></b></p> <p><u>What worked</u> – timing was good therefore event was more relaxed and raised more than previously when held at 3.30. Raffle prizes excellent and raised £120 more than last year.</p> <p><u>What didn't</u> - maybe Nicola to stay in one place so that she can be found easily. Slight hitch with Santa's gifts led to discussion re storage for PTA bulk buy. Food, left with lots of mince pies (due to evening fair?).</p>		
3.	<p><b><u>Storage and PTA store cupboard</u></b></p> <p>Agreed on plastic storage boxes so easily visible and can label, ideally stock taking after each event.</p> <p>Mr G to see if some of the bigger stuff can be stored in shed to make more room.</p> <p>Agreed to try and sort out stock cupboard and have a team responsible for keeping everything together.</p>	<p>NL – to price up and order boxes.</p> <p>MG – speak to Mr Hughes about storage. LG, HA &amp; PW to sort out cupboard,</p>	
4.	<p><b><u>Tesco Fundraising</u></b></p> <p>Waiting to hear whether we have won, could take a few more weeks. Will look to submit another application to Tesco before the summer holidays – discussed what we can apply for next time e.g. piece of equipment for the sensory garden or outdoor play? Discussed to send off for lottery funding as this may take up to ten weeks and not guaranteed.</p>	<p><b>MG to apply for</b></p>	

	Led to discussion re sensory garden and other fundraising ideas.	<b>lottery funding.</b>	
5.	<p><b><u>Sensory garden</u></b></p> <p>Discussed sensory garden, agreed we need to sit down and make a plan so we know exactly what we need. In addition, we will then be able to specify what we are fundraising for, e.g. summer fair money will be put towards a bench etc.</p> <p>MG suggested all monies raised for future events go towards the sensory garden. This was agreed, but ensure we hold back £1,000 for Year 6 end of term events and an experience day for the whole school.</p> <p>Idea was to send a letter out to parents explaining the plan of sensory garden and that each fundraising event will contribute to this.</p> <p>Furthermore, we are looking to set up a design competition, children from school admit an idea for a garden feature. All ideas to be in by half term.</p>	<p>MG to look in to an experience day.</p> <p>MG &amp; NL to decide how this is going to be done.</p>	
6.	<p><b><u>Other fundraising ideas and dates</u></b></p> <p><b><u>Spring/Easter themed bake off = 5<sup>th</sup> March 2018</u></b>  Details to be confirmed at next meeting on 8<sup>th</sup> Feb, follow similar format to last time. Winners Apron and other prizes tbc. Categories tbc, possibly 'large', 'small' and 'tray' cake categories. Bake off poster to be printed ASAP.</p> <p><b><u>Easter bingo</u></b> – booked in for <b><u>23<sup>rd</sup> March 2018</u></b>. 6.30 – 8.00pm, family event, details tbc but include – dabber pens, tuck shop and bar. Children to bring in something relating to Easter i.e. eggs, Easter craft etc. <b><u>non-uniform day – 21<sup>st</sup> March 2018 and hamper prep day 22<sup>nd</sup> March 2018.</u></b></p> <p>Sponsored event – Friday 25<sup>th</sup> May TBC  Treasure Hunt 8<sup>th</sup> June 6pm start  Summer Fair 30<sup>th</sup> June 2-4?</p>	<p>SC to book 'cake lady' DV to create/print bake off poster.</p> <p>MG to book Mr Hughes and apply for licence. LG, HA &amp; PW to make up hampers.</p>	
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