

**Friends of Hazlehurst School**  
**Minutes for the Academic Year 2017/18**  
**(1st PTA Meeting)- 14<sup>th</sup> September 2017**

**Attendees:** Mr Golding, Mrs Power, Laura Dawson, Heather Carmichael, Matthew Carmichael, Nicola Lever, Sarah Carroll, Lynn Gallagher, Hazel Thompson, Paula Webb, Roxy Woodford-Roberts, Claire Cairns

**Apologies:** Debbie Varney, Julie Ringer, Stuart Barkley, Elaine Brierley, Hannah Aldridge, Michael Wray, Corinne Birkett

**(NEXT MEETING Thursday 12<sup>th</sup> October 2017)**

		Date	Action by																								
1.	<u>Welcome and apologies:</u> Chair welcomed new parents and said they are always open to new ideas.		N/A																								
2.	<u>This year's key roles – selected and adjusted last school year for a 2-year period:</u> Chair – Nicola Lever Vice Chair – Michael Wray Secretary – Debbie Varney Treasurer – Sarah Carroll  <u>Other roles:</u> No others suggested		N/A																								
3.	<u>Financial Synopsis from the Treasurer:</u> Had a very busy, successful last year – 10 main events.  Shared how much raised last year  Treasurers Report 2016-2017 Income  <table style="width: 100%; border-collapse: collapse;"> <tr><td>Fashion Show</td><td style="text-align: right;">£501.74</td></tr> <tr><td>Bake Off</td><td style="text-align: right;">£304.74</td></tr> <tr><td>Tea &amp; Toys</td><td style="text-align: right;">£192.40</td></tr> <tr><td>Xmas Fair</td><td style="text-align: right;">£1,734.69</td></tr> <tr><td>Rotary Club</td><td style="text-align: right;">£165.00</td></tr> <tr><td>Glow Disco</td><td style="text-align: right;">£978.32</td></tr> <tr><td>Easter Eggstravaganza</td><td style="text-align: right;">-£24.75</td></tr> <tr><td>Family Fun Night</td><td style="text-align: right;">£320.43</td></tr> <tr><td>Treasure Hunt</td><td style="text-align: right;">£702.43</td></tr> <tr><td>Shop via Hazlehurst</td><td style="text-align: right;">£17.06</td></tr> <tr><td>Summer Fair</td><td style="text-align: right;">£2,351.08</td></tr> <tr><td style="text-align: right;">Total</td><td style="text-align: right;">£7,243.14</td></tr> </table> Expenditure	Fashion Show	£501.74	Bake Off	£304.74	Tea & Toys	£192.40	Xmas Fair	£1,734.69	Rotary Club	£165.00	Glow Disco	£978.32	Easter Eggstravaganza	-£24.75	Family Fun Night	£320.43	Treasure Hunt	£702.43	Shop via Hazlehurst	£17.06	Summer Fair	£2,351.08	Total	£7,243.14		Sarah to give copy of financial breakdown for last academic year.
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	<p>Ipads and Cases £2,098.52</p> <p>PTA Asc Sub £101.00</p> <p>Science Day 2017 £690.00</p> <p>Y6 Leavers Trip £236.85</p> <p>2 x Nikon Cameras £250.00</p> <p>Leavers Teeshirts £300.00</p> <p>Y2 Computers £3,000.00</p> <p style="text-align: right;">Total £6,676.37</p> <p>Carry Forward to 2017/18 £566.77</p>		
4.	<p><u>Evaluation of the previous year and ideas for the coming year:</u></p> <p>This year we'd like to have a goal for what we are fundraising for, so parents know which project we are working on funding. Could possibly display some sort of display which tracks fundraising progress for all to see.</p> <p><u>Funding opportunities and projects:</u></p> <p>Local supermarkets run schemes to support local charities/schools. We'd like to get involved with this and apply. With an ICT focus – I-pads as the school only have 8.</p> <p>School want to do more themed days – beginning with an art day in the Autumn term – get an illustrator &amp; poet in – approx. £550</p> <p>Outdoor projects/ interactive sensory gardens have been discussed but it was decided to leave this for the time being. Nicola will give further information to Mr Golding about this after emailing some companies.</p>		<p>Newsletter to detail projects and ask for any business involvement.</p> <p>Nicola to apply for ICT funding project – Tesco's, Co-op</p>
5.	<p><u>First Event of the Year:</u></p> <p>Tea &amp; Toys not to be held this year.</p> <p>Friday 10<sup>th</sup> November – Glow Disco – KS1/2 combined 6:30-8pm. Number of tickets - 150</p> <p>Christmas Fair – Friday 1<sup>st</sup> December – Time to be confirmed.</p> <p>Christmas calendars – needs to be done within the next 3 weeks to get it complete to sell at Christmas Fair. Children dress for a month e.g. flip-flops for July. <b>Date set for 6<sup>th</sup> October – 9-11.30am. Helpers needed to co-ordinate each photo.</b></p> <p>Christmas cards – not to be done this year.</p>		<p>Lynne to do a stock take and communicate what is needed.</p> <p>Nicola to speak to Michael – photography.</p> <p>Ask Julie Ringer for calendar letter.</p> <p>Roxy to ask neighbour about printing costs.</p> <p>Advertising for Glow Disco/ print tickets £3.50</p>
6.	<p><u>Mr Golding:</u></p> <p>‘Thanks to the Friends Association for wonderful year last year. We are all looking forward to lots more happy and successful events in the year ahead.’</p>		
7.	<p><u>AOB:</u> None</p>		